

REACH, Inc.**JOB COACH**

Job Summary: The Job Coach works with developmentally disabled personnel to integrate them into the community workforce through job assistance and skill enhancement.

Typical Duties and Responsibilities:

- Supervise clients at work sites
- Design and implement work skill and training goals
- Log information on clients
- Implement behavior goals
- Assist client before and after work transition
- Break jobs/tasks into teachable parts
- Identify possible learning barriers and determine training methods
- Observe and record employee job performance and work behaviors for required reports
- Teach job safety skills
- Educate business personnel about the communication and needs of the employee
- Receive feedback from supervisors and co-workers regarding the employee's performance
- Develop and implement plans for supervisor and co-workers in day to day routines of employee
- Serve as a role model for the supported employee
- All other duties as assigned

Physical Requirements: Frequent sitting, standing, bending, walking, reaching, occasional lifting and carrying of 25lbs to 50lbs

Knowledge, Skills and Abilities:

- Knowledge of supported employment, vocational rehabilitation, job placement, or similar field
- experience working with individuals with mental illness, developmental disabilities, and traumatic brain injuries
- Great communication skills, verbal and written
- Maintain a positive attitude
- Ability to work with others effectively
- Be reliable and dependable
- Ability to maintain positive relationships
- Exhibit leadership skills
- Ability to resolve conflict
- Show up to work on time and when scheduled
- Know how to budget time
- Ability to think critically
- Ability to visually observe supported employee in the workplace

Benefits: *Full and Part-time employees are eligible for the following benefits: Voluntary AFLAC, Sick time, Vacation time, Holiday time, Teladoc, 401k and Employee Assistance Program. *In addition, Full-time employees are eligible for the following: Long/Short term Disability/Life/Accidental Death, Dental, EyeMed, Section 125 Plan and LegalShield

Job Type: Full and Part time Positions Available

Pay: From \$11.00 per hour

Covid Vaccinated employees not required to wear mask's at this time